

POSITION: Instructional Designer

COMPANY DETAILS: AME Learning (“AME”) is a leader in providing financial literacy education in corporate and academic markets. Founded in 1997, AME uses a patented and award-winning system to teach accounting and financial principles in an intuitive way. Some of AME’s corporate clients include Burger King, Hallmark, Toyota, Alliance Atlantis, Bell Canada, Purolator, Royal Bank of Canada, and Second Cup. Some of AME’s academic clients include Seneca, Fanshawe College, College of the Rockies, and Humber College.

AME is a venture-backed company experiencing rapid growth throughout North America. AME is expanding its team to support new growth initiatives and customer traction. For more company information, visit our website at www.amelearning.com

JOB DESCRIPTION: The role of Instructional Designer will be to work in conjunction with the author of our accounting courses to create course material.

Responsibilities will include, but not be limited to:

- Work with multimedia designers to develop story boards for online courses
- Work closely with subject matter specialists (accounting authors / editors) to create in-class course material:
 - In-class PowerPoint presentations
 - Online quizzes and exercises
 - In-class exercises, tests, exams
- Create lesson plans based on course material
- Research and edit course content

Qualifications:

- Strong knowledge of accounting subject matter: CMA / CGA / CA designation preferred, or business degree with strong performance track record
- Good working knowledge of MS PowerPoint
- Very creative with an eye for detail
- Work well in teams
- Excellent time management skills

Position and responsibilities will expand based on proven competence across core deliverables. Selected candidates will undergo training to understand the method of creating course material.

PERFORMANCE METRICS AND COMPENSATION: Success will be based on mutually agreed milestones. Compensation will be composed of a base salary and performance bonus.

APPLICANTS: Please send applications, including cover letter and resume, to career@amelearning.com. We thank all applicants who choose to apply; however, only those selected will be contacted.